

Student name(s): _____

Camera Use and Management

★ Dos:

- Keep the lens cap on camera when not in use
- Be careful where you place the camera
- Charge the battery/camera after each use
- Report any equipment problems to your teacher

★ Don'ts:

- Don't touch the camera lens
- Don't force movable parts of the camera
- Don't leave your camera unattended
- Don't leave tripod plate on the camera

★ Get to know your camera checklist:

- Attach the battery to the back of the camera, if required.
- Turn the camera on.
- Find the "record" functions on the camera.
- Locate the lens, viewfinder, and on-board microphone.
- Identify the record and zoom buttons.
- If available, find the headphone and microphone jack on the camera.
- Learn how to connect the camera to the computer.
- Adjust the legs of the tripod.
- Find the tripod plate on top of the tripod and remove.
- Attach the tripod plate to the bottom of the camera.
- Lock camera and tripod plate onto top of the tripod.

You are ready to use your camera!

